

TASK ORDER REIMBURSEMENT SCHEDULE PY 2008

| Task Order Item | Reimbursement Amount per Task | Maximum Amount per Task(s) | Maximum Amount per Year |
|---|-------------------------------|----------------------------|-------------------------|
| 1. Corporate Financial Statement | \$ 300.00 | \$ 300.00 | \$1,200.00 |
| 2. Personal Financial Statement | \$ 300.00 | \$ 300.00 | |
| 3. Corporate Tax Return, Partnership Returns, LLC Returns | \$ 300.00 | \$ 300.00 | |
| 4. Audit Report/ Review | \$ 300.00 | \$ 300.00 | |
| 5. Personal Tax Return | \$ 300.00 | \$ 300.00 | |
| 6. Preparation of Statement of Qualification and Past Performance | \$ 300.00 | \$ 300.00 | |
| 7. Bid Preparation along with Cost Estimate* | \$ 150.00 | \$ 300.00 | |
| 8. Website Development | \$ 300.00 | \$ 300.00 | |
| 9. Computer Repair and Software Upgrade Computer Training* | \$ 150.00 | \$ 300.00 | |
| 10. Mileage * | \$ 100.00 | \$ 300.00 | |
| 11. Lodging for Seminar, Training, Meetings* | \$ 100.00 | \$ 300.00 | |
| 12. Mobilization Loan Financial Package * | \$ 200.00 | \$ 200.00 | |
| 13. Management/ Education Training* | \$ 150.00* | \$ 600.00 | |

Documentation Required for Claiming Reimbursement:

1. Service Provider must be a Certified Provider.
2. The Claimant must have an Item Code from AHTD and have at least bid on an AHTD contract since October 2006
3. The Claimant task will be paid for a maximum of 5 years per Qualified DBE, starting June 2006.
4. Copy of original invoice clearly stating the type of service provide and completion of Supportive Service Program Evaluation Form must be submitted for REIMBURSEMENT.
5. Original receipts for software, mileage and lodging must be submitted for reimbursement.
6. Bid Preparation and Cost Estimation, Mileage and Lodging can be utilized by a DBE more than once a year, therefore, the per task amount is reduced, to reflect potential multiple usage.
7. Computer and Management/ Education Training must be conducted by a state approved institution or authorized SSC. These tasks can also be utilized by a DBE more than one a year.

NOTES:

- (1) - Based on Invoice from the certified provider, the Invoice must clearly itemize the services provided.
- (2) - May be less than allowable percentage of the Invoice.
- (3) There are additional tasks to this schedule, (*) indicates there are additional items that can be reimbursed; the 150* indicates that the reimbursement can also be for academic/training hour as well as task.